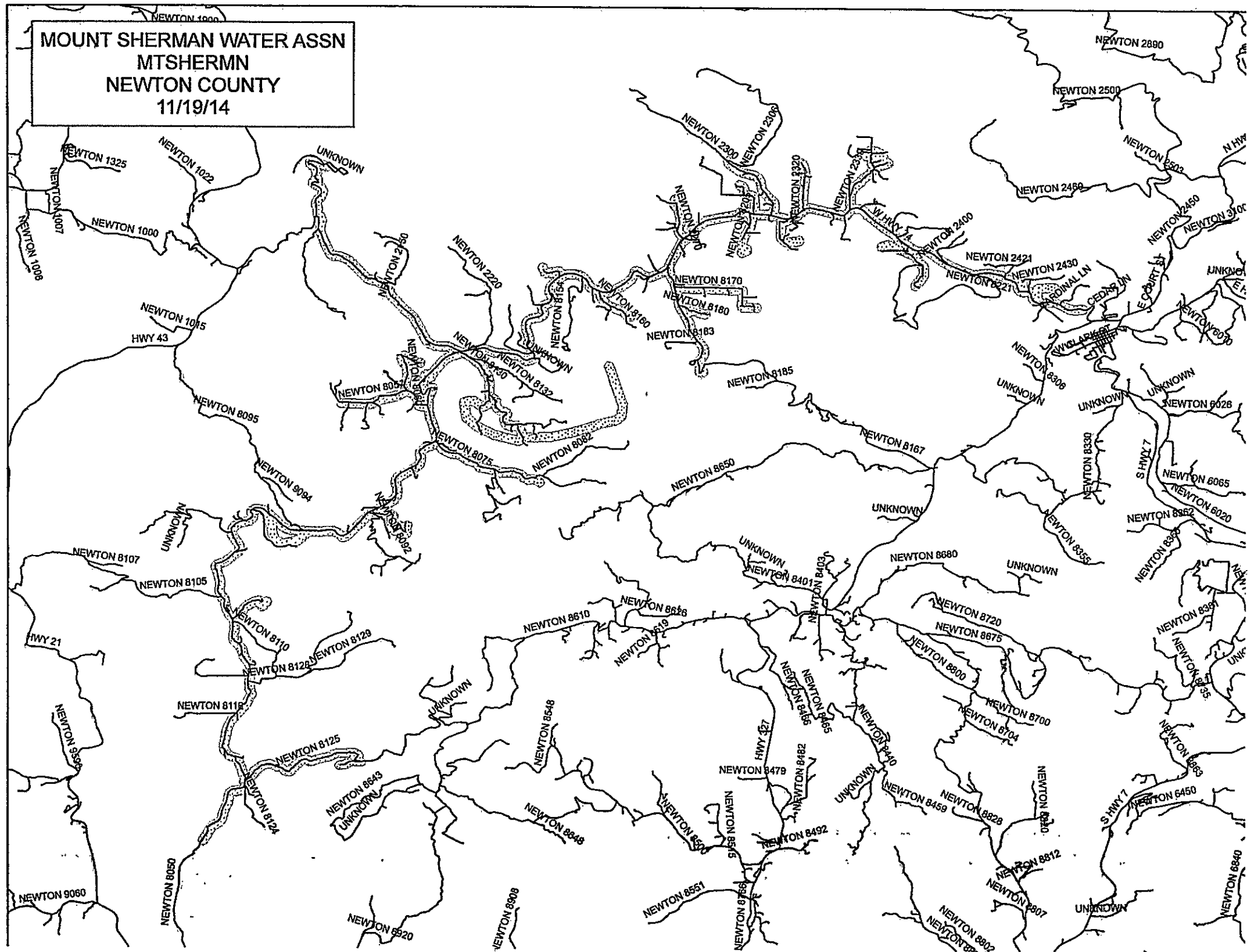


MOUNT SHERMAN WATER ASSN
MTSHERMN
NEWTON COUNTY
11/19/14





Arkansas Department of Health

4815 West Markham Street • Little Rock, Arkansas 72205-3867 • Telephone (501) 661-2000

Governor Asa Hutchinson

Nathaniel Smith, MD, MPH, Director and State Health Officer

Engineering Section, Slot 37
www.Healthy.Arkansas.gov/eng/

Ph 501-661-2623

Fax 501-661-2032

After Hours Emergency 501-661-2136

January 15, 2015

2014 CONSUMER CONFIDENCE REPORT (CCR)

IVAN REYNOLDS:

MT SHERMAN WATER ASSOCIATION PWS ID# 680

P.O. BOX 323

JASPER, AR 72641

Dear: IVAN REYNOLDS

It is time once again for the annual EPA Consumer Confidence Reporting for all Community Water Systems. As in previous years, ADH is offering to prepare a CCR for any water system requesting it. There is no charge for this service. If you do not request ADH to prepare your CCR, you must prepare it yourself and in accordance with EPA guidelines.

Instructions for requesting a 2014 CCR for your water system:

1. Please review the requirements (last page) and complete the enclosed **2-page Request Form**.
2. Return the **2-page Request Form** at the address below no later than the deadline of **February 6, 2015**.

All CCR requests will be prepared in the order that they are received.

The requested CCR will be mailed to you as soon as it has been completed. You may wish to call or email us about a week after submitting your Request Form to confirm that we have received it. If you would like a copy of your water system's CCR e-mailed to you, please request it from Doug Dawson, via e-mail douglas.dawson@arkansas.gov, or Laura Nelsen at laura.nelsen@arkansas.gov.

As in past years, ADH will conduct our CCR training session at the AWW&WEA Conference in Hot Springs. If you would like to learn more about Consumer Confidence Reports, please join us on the date and time listed below.

Class Date	Class Time	Class Location
Tuesday, April 28 th , 2015	9:45 AM – 10:45 AM	AWW&WEA Conference- Hot Springs

If you have any questions, comments, or concerns, please contact Doug Dawson or Laura Nelsen.

Sincerely,

Doug Dawson

Doug Dawson

Environmental Health Specialist

Engineering Section

Phone: 501-661-2623 Fax: 501-661-2032

douglas.dawson@arkansas.gov

If this letter has reached you in error, please forward it to the appropriate person or contact Doug Dawson or Laura Nelsen at 501-661-2623.

2015 Distribution and Compliance Reporting Instructions

I. METHODS OF DISTRIBUTION

A. Water Systems Serving 1 to 500 Persons. (Must utilize at least one of the following)

1. Publishing the CCR on the Internet. **(Electronic Delivery – see instructions below)**
or
2. Mailing or hand delivering to each residential and commercial customer,
or
3. Posting the CCR for at least 30 days in a conspicuous locations that the public visits (posting the report at the water plant or other locations not frequented by your customers is unacceptable),
or
4. Publishing the CCR in the local newspaper for a least one day **(see instructions below)**

B. Water Systems Serving 501 to 10,000 Persons. (Must utilize at least one of the following)

1. Publishing the CCR on the Internet. **(Electronic Delivery – see instructions below)**
or
2. Mailing or hand delivering to each residential and commercial customer,
or
3. Publishing the CCR in the local newspaper for a least one day (see instructions below),

C. Water Systems Serving More than 10,000 Persons. (Must utilize at least one of the following)

1. Publishing the CCR on the Internet. **(Electronic Delivery – see instructions below)**
or
2. Mailing or hand delivering to each residential and commercial customer.

IF YOU DO NOT KNOW THE POPULATION ASSIGNED TO YOUR SYSTEM BY ADH, PLEASE CONSULT YOUR COPY OF THE LAST SANITARY SURVEY OR CONTACT LAURA NELSEN OR DOUG DAWSON.

II. Electronic Delivery – The most economical method for populations over 501 people.

1. Notification that the CCR is available on a website must be provided to each customer in writing, either as an insert or printed on the water bill. See "water bill" example below:

**"Our 2014 annual Drinking Water Quality Report is available at
[www.healthy.arkansas.gov/eng/ccr/\(systemname\).pdf](http://www.healthy.arkansas.gov/eng/ccr/(systemname).pdf)
Paper copies are available from our office upon request"**

The water system may use the URL provided by the Health Department for your specific water system or your own website. The notice must state that the customer can receive a paper CCR upon request, and it must appear on a minimum of 2 notifications, at least one being received prior to the July 1st deadline for distribution.

2. Documentation of the water bill or notification that was delivered to the customers must be delivered to our office, before being sent to your customers. This allows ADH to make corrections if needed, with plenty of time for changes.

3. If the water system is aware that its customers are unable to receive CCRs electronically, it must provide a paper CCR using one of the traditional delivery methods.

III. SPECIAL RULES FOR NEWSPAPER PUBLICATION

The following additional requirements must be met for distribution by publication in the newspaper:

1. Prior to publication you must notify customers that the CCR will be published in a local newspaper, and that copies of the report will be sent to them from your office upon request. Placing the following statement on your customers' water bills prior to newspaper publication is sufficient notification:

Our Annual Drinking Water Quality Report will not be mailed to you, and will be published in the [name of newspaper] on [date of publication], 2015. Copies of the report will be sent to you from our office upon request.

2. **A representative copy (sample water bill or other notification) of the above statement must be sent to us prior to publication.**
3. Make sure the newspaper sends Doug Dawson or Laura Nelsen an electronic copy of the CCR before publishing it.

Note to systems publishing the CCR in a newspaper: Please get a cost estimate before committing to newspaper publication as the cost for CCR publications has gone up considerably. (Electronic Delivery offers considerable cost savings to your water system.)

IV. GOOD FAITH EFFORT TO REACH CONSUMERS WHO DO NOT RECEIVE WATER BILLS

EPA requires that your system make a good faith effort to get the CCR to consumers who do not receive water bills, such as renters, tenants of mobile home parks and out-of-town workers. Some of the methods you may want to use include mailing multiple copies to the owner/manager to deliver the CCR to apartment and mobile home parks tenants or providing copies of the CCR to large employers for posting on employee bulletin boards.

Make sure you understand and meet the above requirements in order to avoid having to redistribute your CCR and receive a violation.